



Rhode Island Department of Health
Three Capitol Hill
Providence, RI 02908-5094

www.health.ri.gov

Memo

Safe and Healthy Lives in Safe and Healthy Communities

To: Potential Tobacco Control Mini Grant Applicant

From: Seema Dixit, Program Manager, RI Tobacco Control Program

Date: September 22, 2008

Re: Information on Mini Grant Opportunities

The Rhode Island Department of Health, Tobacco Control Program is offering a limited number of tobacco control mini-grants in the range of \$500 - \$5000 depending on the scope of work and proposed activities. The Tobacco Control mini-grants are to be used to conduct some or all of the activities/event(s) listed below to promote a tobacco free environment statewide.

1. Training youth as spokespeople on tobacco control issues and making them available for statewide and key community education and advocacy efforts.
2. Letter-writing and/or postcard collection contests in schools and other settings among community constituents relating to key issues in tobacco control for the current year
3. Conducting Geographical Information Systems (GIS) mapping of tobacco retailers in local towns/cities to document disparities in the density of tobacco retailers, advertising and promotions and disseminate the mapping results. Note: Training will be provided on conducting GIS mapping.
4. Conducting smokefree homes campaign in low income and public housing to help establish voluntary smokefree homes and cars that protect the public's health.
5. Training youth to conduct research on peer tobacco use and attitudes in schools and other settings.
6. Developing and implementing tobacco control events to coordinate with the national and statewide Great American Smokeout Day (November 20th, 2008) and/or Kick Butts Day (April 2nd, 2009).

Attached is a mini-grant application form, please submit this along with a detailed scope of work describing how the grant funding will be used to: Patricia Rajotte, RIDOH, 3 Capitol Hill, Room 409, Providence, RI 02908-5097 or fax 401-222-4415 no later than October 17th, 2008. Please make sure to include in your description a component on how you plan to evaluate the effectiveness of your project. Should you have questions or concerns please call Patricia Rajotte at 401-222-1383. Applications will be date stamped on their receipt and funding will be issued upon review of the proposed scope of work. The mini-grants will begin November 01st, 2008 through March 29th, 2009 and reports and invoices will be due no later than, April 15th, 2009 in order to be reimbursed.

Enclosed is a W-9 form that you must complete and return when you submit the mini grant application. This allows us to process the appropriate paper work so you will be paid at the end of the campaign.

Grantees selected to receive funding will undergo trainings to facilitate grant implementation. Attendance at training events and bi-monthly meetings is mandatory. We will provide information on access to tobacco control resources including brochures, posters, speakers, videos as well as other details prior to beginning of the grant. We look forward to hearing from you regarding this opportunity.

Thank you for your participation in tobacco control.



RHODE ISLAND TOBACCO CONTROL PROGRAM

Tobacco Control Mini Grant Applications

Name of Organization: _____

Contact Person: _____

Address: _____

Phone #: _____

Fax #: _____

Email: _____

Please Return Proposal To:

Christina Mathews
RI Dept. of HEALTH
Room 409, 3 Capitol Hill, Room 409
Providence, RI 02908

Proposals should include a detailed description of how the grant funding will be used including a budget and an evaluation component on how the project will be evaluated for its effectiveness. Attach proposal to this application.

Proposal Submission Deadline is ____ 2008